




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE


DEPED - QUEZON
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11 April 2022

DIVISION MEMORANDUM
DM No. 298, s. 2022

**EXTENSION ON THE SUBMISSION OF SCHOOL IMPROVEMENT PLAN
FOR SY 2022-2023 TO 2024-2025**

To: Assistant Schools Division Superintendents
CID and SGOD Chiefs
Public Schools District Supervisors
School Head in-Charge of Governance and Operations
Elementary and Secondary School Heads
All Others Concerned

1. In line with Division Memorandum No. 211, s. 2022, this Office informs that the conduct of SIP review and appraisal in the District and Division and submission to the SGOD – Planning and Research shall be put on hold until further notice.
2. Those who have yet to complete their SIP and yet to conduct appraisal, may still focus on data gathering and writeups.
3. Revised instructions and timelines shall be released on a separate Memorandum.
4. Expenses relative to the conduct of preparation and submission of SIP shall be charged against local fund/MOOE subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of and strict compliance to this Memorandum is desired.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Office-in-Charge
Office of the Schools Division Superintendent

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